

Field Test Completion Information

As of May 12, a total of 771,989 tests were completed by Connecticut students. The current number of tests started and completed across all Consortium states can be found on the [Smarter Balanced Web site](#). Each “test” included in these counts represents a PT or Non-PT within a content area.

Upcoming Key Dates

March 25–June 6, 2014:

Field Test administration window

May 19, 2014:

Anticipated release of updated Practice Test with new items and performance tasks

May 17–18, 2014 (Saturday and Sunday):

Scheduled system downtime for Practice and Training Tests

June 9–13, 2014:

Optional make-up week

Students who attend Approved Private Special Education Programs

Students **placed by districts** in Approved Private Special Education Programs are considered public school students and must be tested. The Approved Private Special Education Programs within Connecticut are required to conduct the testing for students enrolled in their programs. However, the local sending school district is ultimately responsible for ensuring that the appropriate testing occurs for each eligible student. It is recommended that local sending districts check with each student’s program to ensure that testing is completed.

Audio Guidance for Test Administrators Updated

This document explains how students can adjust the volume within the secure browser while testing. The updated version includes instructions on how to adjust the volume on desktops/laptops, iPads, Android tablets, and Chromebooks and is located on the [Test Administrator Resources](#) section of the portal.

Students Who Move During Testing

Students who move from one Connecticut district/school to another, must complete any tests that were not completed prior to moving. Tests that were completed or are in progress will transfer to the new district/school once the student is registered in TIDE by the new district. Students who change schools or districts during testing **may** be able to resume the test from where they left off at the previous school or district—but only if they have the same form assignment at the new school. This means in the majority of cases the student will receive a new test rather than a continuation of the one already started. The new school or district will be able to check ORS to determine if the student previously started or completed any tests.

If a student completed **all** testing prior to moving, the student's record in TIDE should **not** be transferred to the new district/school.

Students who move into a district from out-of-state or private schools have until June 13, 2014, to complete all testing.

Data Verification Reminder

Districts administering the Smarter Balanced Field Test should ensure that the following demographic fields are accurately noted in TIDE prior to the end of the testing window on June 13, 2014.

- 1) Required fields (*) noted on pages 40 - 43 of the [TIDE User Guide](#).
- 2) The following non-required fields should also be verified:
 - Last Name
 - First Name
 - Middle Name
 - Birthdate
- 3) Districts should also keep records of the following information. Students who:
 - Are absent during the entire testing window.
 - Leave a test blank.
 - Are unable to complete testing due to technical difficulties.
 - Are no longer enrolled in a Connecticut Public School District.
 - Are ELL Exempt.

Information regarding documenting this information in TIDE will be provided to DTCs, once this functionality becomes available.

NOTE: The Student Demographic Data Verification (SDDV) window opens May 14, 2014, and continues until May 20, 2014. Districts must use SDDV to review data associated with the Connecticut Mastery Test (CMT) and Connecticut Academic Performance Test (CAPT) as in past years. Districts administering the Smarter Balanced Field Test must still review SDDV in Grades 5, 8 and 10 because of the science administration.

Contact the Academic Office at 1-860-713-6860 or SmarterBalancedCT@ct.gov with questions regarding the Smarter Balanced Assessment System. View past Smarter Balanced Field Test Updates on the [CSDE Web site](#).

Smarter Balanced Help Desk Contact Information:
1-855-833-1969 or smarterbalancedhelpdesk@ets.org.